



BARRINGTON, NH SELECT BOARD MINUTES

Monday, October 4, 2021

The Select Board meeting for Monday, October 4, 2021 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) Maclver. Municipal Office Administrator (MOA) Caudle was in attendance remotely. Chairperson Knapp was excused from the meeting.

6:30pm. The meeting was called to order by Vice-Chair Saccoccia.

ROLL CALL ATTENDANCE

6:30pm. Select Board attendance was taken via Roll Call: Ayer-Present, Bailey – Present, Mannschreck – Present, Knapp – Not Present, Saccoccia – Present.

PLEDGE OF ALLEGIANCE

6:31pm. Vice-Chair Saccoccia led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Selectperson Bailey had previously requested a discussion that some Town Hall offices be opened on Fridays. This is included as item 10-C on the agenda.

Motion to approve the meeting agenda for the Monday, October 4, 2021 meeting as amended by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed by unanimous consent.***

PUBLIC HEARINGS

Sale of Map 103-49 Per RSA 41:14-a

6:32pm. This sale was recommended by the Town Lands Committee, Planning Board, and Conservation Commission, with the suggestion it be sold to the road association or abutters only and be merged with an abutting property if sold to an abutter. See [103-0049 – RSA 41-14-a Notice](#).

6:33pm. Vice-Chair Saccoccia opened Public Comment.

6:34pm. There were no public comments. Public Comment closed.

Sale of Map 111-10 Per RSA 41:14-a

6:34pm. This sale was recommended by the Town Lands Committee, Planning Board, and Conservation Commission, with the requirement it be merged with an abutting property. See [111-0010 – RSA 41-14-a Notice](#).

6:34pm. Vice-Chair Saccoccia opened Public Comment.

6:35pm. There were no public comments. Public Comment closed.

[Sale of Map 111-11 Per RSA 41:14-a](#)

6:35pm. This sale was recommended by the Town Lands Committee, Planning Board, and Conservation Commission, with the requirement it be merged with an abutting property. See [111-0011 – RSA 41-14-a Notice](#).

6:35pm. Vice-Chair Saccoccia opened Public Comment.

6:35pm. There were no public comments. Public Comment closed.

[Sale of Map 113-23 Per RSA 41:14-a](#)

6:35pm. This sale was recommended by the Town Lands Committee and Conservation Commission. The Planning Board recommended the Town try to retain some control or development authority through a lease instead of a deed transfer. See [113-0023 – RSA 41-14-a Notice](#).

6:35pm. Vice-Chair Saccoccia opened Public Comment.

6:36pm. There were no public comments. Public Comment closed.

[Sale of Map 113-34 Per RSA 41:14-a](#)

6:36pm. This sale was recommended by the Town Lands Committee and Conservation Commission. The Planning Board recommended the Town try to retain some control or development authority through a lease instead of a deed transfer. See [113-0034 – RSA 41-14-a Notice](#).

6:36pm. Vice-Chair Saccoccia opened Public Comment.

6:36pm. There were no public comments. Public Comment closed.

[Sale of Map 126-29 Per RSA 41:14-a](#)

6:36pm. This sale was recommended by the Town Lands Committee and Conservation Commission. The Planning Board recommended the Town offer only to NHDOT or retain, not transfer to private ownership. See [126-0029 – RSA 41-14-a Notice](#).

6:36pm. Vice-Chair Saccoccia opened Public Comment.

6:37pm. There were no public comments. Public Comment closed.

[Sale of Map 227-30 Per RSA 41:14-a](#)

6:37pm. This sale was recommended by the Town Lands Committee and Planning Board. The Conservation Commission recommended asking the purchasers to consider permanently conserving the property due to high co-occurrence values. See [227-0030 – RSA 41-14-a Notice](#).

6:37pm. Vice-Chair Saccoccia opened Public Comment.

6:38pm. There were no public comments. Public Comment closed.

[Purchase of Map 248-1 Per RSA 41:14-a](#)

6:38pm. This purchase was recommended by the Conservation Commission and Planning Board. See [248-0001 – RSA 41-14-a Notice](#).

6:38pm. Vice-Chair Saccoccia opened Public Comment.

6:39pm. There were no public comments. Public Comment closed.

Sale of Map 248-3 Per RSA 41:14-a

6:39pm. This sale was recommended by the Town Lands Committee and Conservation Commission. The Planning Board did not recommend sale, but to retain the property for future expansion of the Town Forest. Selectperson Mannschreck requested and received confirmation that the sale of this property is intended to fund the purchase of the previous property. See [248-0003 – RSA 41-14-a Notice](#).

6:39pm. Vice-Chair Saccoccia opened Public Comment.

6:41pm. There were no public comments. Public Comment closed.

Sale of Map 258-11 Per RSA 41:14-a

6:41pm. This sale was recommended by the Town Lands Committee, Conservation Commission, and Planning Board. See [258-0011 – RSA 41-14-a Notice](#).

6:41pm. Vice-Chair Saccoccia opened Public Comment.

6:41pm. There were no public comments. Public Comment closed.

CONSENT AGENDA

6:42pm. Selectperson Mannschreck noted a typo on page 5 of the minutes, where the word “grand” should be the word “grant.” Motion to accept the Monday, September 27, 2021 Consent Agenda (A-D) as presented and amended by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed by unanimous consent.***

A. [Meeting Minutes for September 27, 2021](#)

Motion to approve the September 27, 2021 minutes – Passed on the consent agenda.

B. Previously Submitted/Signed Requests for Signature

- a. Appointment to Strafford Regional Planning for Steve Diamond
- b. [Approved minutes for September 13, 2021](#) Select Board meeting
- c. Accounts Payable Manifest 2021-240
- d. Payroll Manifest 2021-139

Motion to authorize and sign the above-referenced documents (a-d) – Passed on the consent agenda.

C. New Requests for Signature

- a. Administrative Abatement for Map 262 Lot 14 Sublot 4
- b. Administrative Abatement for Map 242 Lot 16
- c. Oath of Office for Gary Imbrie – Conservation Commission Alternate

Motion to authorize and sign the above-referenced documents (a-c) – Passed on the consent agenda.

APPOINTMENTS

2022 Budget Presentation – Fire/EMS/Cemeteries

6:43pm. Fire Chief/Cemetery Trustee Rick Walker reached out to TA MacIver to inform the Select Board that he is currently on a call with Fire/EMS. TA MacIver offered to review the budget on his behalf with the opportunity for Chief Walker to speak to any questions at the next meeting.

Motion to postpone the presentation until the October 18, 2021 meeting by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

TA Maclver requested if the Select Board members have any questions to please provide them prior to the next meeting. The library's budget is scheduled for presentation on October 18th.

Conservation Commission Alternate Appointment – Charles Tatham

6:48pm The Conservation Commission Chair, Ken Grossman, has recommended this appointment. The [application](#) was reviewed, and this appointment was previously discussed at the Select Board's September 27, 2021 meeting pursuant to the Select Board's Appointment to Boards Procedure.

Motion to appoint Charles Tatham as an alternate member of the Conservation Commission with a term expiring March of 2023 by Selectperson Bailey, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

Planning Board Appointment – Andrew Melnikas

6:48pm. Andrew Melnikas is currently an alternate member of the Planning Board. With a recent vacancy, he has requested consideration as a full member. His [application form](#) is available for review.

Selectperson Ayer motioned to waive the Appointment to Boards Procedure. Selectperson Mannschreck noted that Mr. Melnikas is able to vote as an alternate and will be present at the next Planning Board meeting. Selectperson Ayer withdrew his motion.

Pursuant to the Select Board's Appointment to Boards Procedure, this appointment will be scheduled for a vote at the October 18, 2021 meeting.

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:50pm. Public Comment opened.

6:51pm. There were no public comments. Public Comment closed.

STAFF REPORTS

October Work Anniversaries

6:51pm. The following employees have work anniversaries in October. Thank you for your dedication and hard work on behalf of the Town!

Samuel Surawski	Police Officer	2 Years
Madison Newton	Technology Library Assistant	1 Year
Maryssa Spinney	Fire/EMS	1 Year

Municipal Office Administrator Caudle had nothing additional to report.

OLD BUSINESS**Fire Department Staffing Plan**

6:52pm. Motion to postpone the staffing discussion until the October 18, 2021 Select Board meeting to allow Fire Chief Walker and Chairperson Knapp to be in attendance by Selectperson Bailey, seconded by Selectperson Ayer.

Vice-Chair Saccoccia declined to move the vote and requested the Select Board discuss the proposed Staffing Plan.

Steve Saunders, Advisory Budget Committee (ABC) Chair shared that the ABC minutes covered many questions answered by Fire Chief Walker, and they're looking for further discussion with the Fire Chief.

Selectperson Bailey encouraged all Board members to fully review the plan.

Map 220 Lot 54 Sublots 7.1 and 7.2 Name Change

7:00pm. The Select Board authorized the name "Estes Circle" for the road leading to these lots at the September 27, 2021 meeting. Upon submission to E911, they raised concern with the name's similarity to "Estate Drive" and asked for the road to be renamed. Further discussion with E911 and a review by the Road Naming Committee and of requested road names has led to the suggested name "Isinglass Circle."

Motion to approve the name "Isinglass Circle" for the road leading to Map 220 Lot 54 Sublots 7.1 and 7.2 by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

Selectperson Bailey shared that during the E911 road name transition, Fire Chief Walker, Selectperson Bailey, and others from Barrington requested the State authorize municipalities to name (or rename) private roads. Prior to that request, municipalities were not able to do so, which led to conflicts with E911.

NEW BUSINESS**Radio Communications Improvements**

7:03pm. Normand Boucher, a Barrington Resident and owner of [Communications Design Consulting Group](#) (CDCG), has recently completed a Radio Communications Study in Barrington. The study identified deficiencies with radio communications for Police, Fire, and Highway Departments. Recommendations for improvements include the installation of a repeater on the Ramsdell Lane tower, new mobile radios, and replacement of the Fire repeater. The approximate cost for these updates would be \$80,000.

The Select Board agreed by consensus to authorize the advertisement of an RFP/specifications for a new repeater and radios for the Barrington Local frequency and to replace the Fire repeater with a plan to use funds which are available in the properly established capital reserve account.

Library Semi-Permanent Storage Shed

7:05pm. The Library has been utilizing indoor programming space as additional storage, reducing the amount of safe, useable space in the library. They are requesting authorization to purchase and install a

10'x12' shed at a cost of up to \$5,500 in the parking area, in the second accessible spot and to the right so as not to interfere with snow removal.

The Select Board discussed vandalism and risks to storing items in a shed rather than a shipping container.

Library Trustee Leigh Elliott spoke to the possibility of vandalism and issues that have happened in the past, and that the risk of vandalism is low. The children's room is not able to be used for story time due to it being used as storage. The current shed is an old bus stop covering and is falling apart.

The Select Board requested additional information about why the shed was chosen, if a shipping container would be an option, raised concerns about wood vs. a shipping container. The removal of the parking space will not affect the Library's compliance with the Americans with Disability Act (ADA).

Trustee Elliott was unsure of the reasons Library Director chose those sheds. The size was carefully considered due to the space constraints.

Motion to authorize the addition of a 10'x12' prefabricated shed in the corner of the Library parking lot and to allow the project to proceed without appearing before the Planning Board by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

OLD BUSINESS

Fire Department Budget

7:18pm. Fire Chief Rick Walker arrived to the meeting, and Vice-Chair Saccoccia requested Chief Walker complete the 2022 Fire Department Budget presentation. Selectperson Bailey raised a point of order that due to the Board having already voted to postpone, the Board is unable to hear the presentation at this meeting. Town Administrator MacIver explained that the Board has the authority to reconsider. Selectperson Bailey stated as Steve Saunders is no longer present, along with Chairperson Knapp, he would prefer the presentation be postponed.

Selectperson Bailey stated that he believes Vice-Chair Saccoccia had used his authority to prevent him from finishing his statement, and he does not approve.

Vice-Chair Saccoccia offered Chief Walker speak to his presentation.

Chief Walker stated he would present on October 18th.

NEW BUSINESS

Town Hall Operating Schedule

7:24pm. Selectperson Bailey requested this be brought for discussion at the September 27th meeting. He would like to extend hours to include 9am-1pm on Fridays to provide additional services to residents. Selectperson Ayer suggested the Town review which departments residents would benefit from later

hours instead of Fridays, as more hours during the workday would not benefit most residents. He also raised concerns regarding traffic on Route 125 on Fridays.

TA MacIver shared that recently, especially in the past year and a half due to COVID-19, the Town has made great strides in increasing online access to services and has experienced positive resident feedback due to the online service and outside drop box options.

Selectperson Ayer requested this be reconsidered following the completion of the new Town Hall.

SELECTPERSONS REPORTS

7:32pm.

Selectperson Ayer – The Town Lands Committee has not met, they may request direction from the Select Board on how to proceed with Gerrior Drive. Conservation would like to be involved in improvements at the Transfer Station.

Selectperson Mannschreck – ABC is meeting next week. The School Board meeting will be discussing masks again at the meeting tomorrow. A Transfer Station and Recycling Center meeting is expected in the next week.

Selectperson Bailey – Will be attending a Library Trustee meeting next week.

Vice-Chair Saccoccia – Requested Recreation Director Jessica Tennis speak to Recreation. The Trex bench arrived last week, and the Fall Fest planning is in full swing!

The Planning Board meeting is scheduled for October 5th.

PUBLIC COMMENT

7:36pm. Public Comment opened.

Leigh Elliott – 108 Autumn Lane – shared the Library Trustees meeting is October 19th.

7:38pm. There were no additional public comments. Public Comment closed.

NONPUBLIC SESSION

7:38pm. Motion to enter nonpublic session pursuant to [RSA 91-A:3, II](#) for reasons of legal by Selectperson Mannschreck, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

RETURN TO PUBLIC SESSION AND ADJOURNMENT

8:07pm. While in nonpublic session, Selectperson Bailey recused himself from the discussion and exited the meeting.

Motion to seal the nonpublic minutes for a period of one month by Selectperson Mannschreck, seconded by Selectperson Ayer. Roll Call Vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

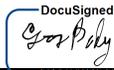
Motion to adjourn the October 4, 2021 Select Board meeting by Selectperson Mannschreck, seconded by Selectperson Ayer. Roll Call Vote: Ayer – Aye, Mannschreck – Aye, Saccoccia – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [October 4, 2021 Town Administrator’s Report](#).

DocuSigned by:

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(Not Present)

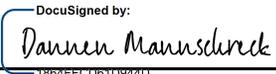
Chairperson A. Knapp

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Selectperson G. Bailey

Vice-Chairperson J. Saccoccia

Selectperson D. Ayer

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Selectperson D. Mannschreck

10-18-2021
Date Minutes Were Approved